

**Memorial Heights Redevelopment Authority**  
**Unpaid Bills Detail**  
**As of May 8, 2020**

Type	Date	Num	Memo	Due Date	Open Balance
<b>Goodman Corporation</b>					
Bill	04/30/2020	4-2020-30	MRA108.1 Project - PH II Funding Coordination	05/10/2020	2,000.00
Bill	04/30/2020	4-2020-31	MRA108.2 Project - Project Initiation and Design Phase	05/10/2020	8,500.00
Bill	04/30/2020	4-2020-32	MRA109 General Planning Support	05/10/2020	1,815.30
Total Goodman Corporation					12,315.30
<b>Jones &amp; Carter Inc.</b>					
Bill	04/30/2020	00303309	Work Order 1 - Through April 24,2020	05/10/2020	2,922.50
Bill	04/30/2020	00303310	T0523A Shepherd Durham Grant Coord - Through April 2...	05/10/2020	188,015.18
Bill	04/30/2020	00303311	Work Order 6 - Through April 24,,2020 final design	05/10/2020	24,504.30
Bill	04/30/2020	00303313	Work Order 7 - Through April 24,,2020	05/10/2020	3,890.00
Bill	04/30/2020	00303314	Work Order 1 - Through April 24,2020	05/10/2020	3,965.00
Bill	04/30/2020	00303315	Work Order 1 - Through April 24,2020	05/10/2020	1,633.75
Total Jones & Carter Inc.					224,930.73
<b>Millis Equipment LLC</b>					
Bill	04/30/2020	Pay App 4	Little Thicket Park - Contract \$392,654.75	05/10/2020	54,045.58
Total Millis Equipment LLC					54,045.58
<b>SMW Principle Solutions, Inc.</b>					
Bill	04/30/2020	1275	April Consulting 2020	05/10/2020	10,014.61
Total SMW Principle Solutions, Inc.					10,014.61
<b>Texas Department of Transportation</b>					
Bill	05/01/2020	CSJ 0912-72-607	Shepherd/Durham Corridor Environmental Review	05/11/2020	40,000.00
Total Texas Department of Transportation					40,000.00
<b>TOTAL</b>					<b>341,306.22</b>

The Goodman Corporation  
3200 Travis Street, Ste. 200  
Houston, TX 77006

# Invoice

Bill To
MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

Date	Invoice #
4/30/2020	4-2020-30

Terms	Project
	MRA108.1

[illegible]

<b>Total</b>	\$2,000.00
<b>Balance Due</b>	\$2,000.00

Phone #	Fax #
713-951-7951	713-951-7957



**HOUSTON:** 3200 Travis Street  
Suite 200  
Houston, TX 77006

**AUSTIN:** 911 W. Anderson Lane  
Suite 200  
Austin, TX 78757

**PHONE:** (713) 951-7951

## PROGRESS REPORT

[THEGOODMANCORP.COM](http://THEGOODMANCORP.COM)

**To:** Sherry Weesner, P.E.  
**From:** Jim Webb  
**Date:** May 1, 2020  
**Re:** Shepherd, Durham and Selected Street Reconstruction – PH II Funding Coordination  
(MRA108.1) – April 2020

Task	Previous % Complete	Current % Complete
1 – PH II Funding Coordination	65%	75%
<b>Comments:</b>		
<ul style="list-style-type: none"><li>• Calendar coordination and conference call with COH TPC members.</li><li>• Draft new letters of support and distribute.</li><li>• Develop checklist of contacts.</li><li>• Coordinate with TPC members.</li><li>• Coordination with H-GAC.</li><li>• Updates and distribution of fact sheet.</li><li>• Coordination with MHRA BOD.</li><li>• Monitor H-GAC TAC and TPC meetings.</li></ul>		

The Goodman Corporation  
3200 Travis Street, Ste. 200  
Houston, TX 77006

# Invoice

Bill To
MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

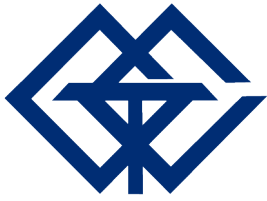
Date	Invoice #
4/30/2020	4-2020-31

Terms	Project
	MRA108.2

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 – Project Initiation, Administrative Requirements, Design Phase Coordination, and Reporting	85,000.00	25%	10.00%	8,500.00

<b>Total</b>	\$8,500.00
<b>Balance Due</b>	\$8,500.00

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN  
CORPORATION**

TBPE NO. F-19990

**HOUSTON:**

3200 Travis Street

Suite 200

Houston, TX 77006

**AUSTIN:**

911 W. Anderson Lane

Suite 200

Austin, TX 78757

**PHONE:** (713) 951-7951

# **PROGRESS REPORT**

**THEGOODMANCORP.COM**

**To:** Sherry Weesner, P.E.

**From:** Jim Webb

**Date:** May 1, 2020

**Re:** Shepherd, Durham and Selected Street Reconstruction – Project Initiation and Design Phase Support (MRA108.2) – April 2020

<b>Task</b>	<b>Previous % Complete</b>	<b>Current % Complete</b>
1 – Project Initiation and Design Phase	<b>25%</b>	<b>35%</b>

**Comments:**

- Coordinate and complete execution of TxDOT ILA related to environmental oversight.
- Coordination with FHWA project manager. Participation and facilitation of conference calls with same.
- Develop independent cost estimate (ICE) documentation.
- Coordinate SAMS and DUNS number registry updates.
- Review FHWA design guidance, coordinate with FHWA, and coordinate information with project design team.
- Participate in project DCR meeting with COH PWE.
- Coordinate with legal counsel on the development of procurement procedures. Begin development of procurement procedures for FHWA funded projects.

The Goodman Corporation  
3200 Travis Street, Ste. 200  
Houston, TX 77006

# Invoice

Bill To
MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

Date	Invoice #
4/30/2020	4-2020-32

Terms	Project
	MRA109

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 - General Planning Support	15,000.00	Hrly	12.10%	1,815.30

<b>Total</b>	\$1,815.30
<b>Balance Due</b>	\$1,815.30

Phone #	Fax #
713-951-7951	713-951-7957

**HOUSTON:** 3200 Travis Street  
Suite 200  
Houston, TX 77006

**AUSTIN:** 911 W. Anderson Lane  
Suite 200  
Austin, TX 78757

**PHONE:** (713) 951-7951

# PROGRESS REPORT

**THEGOODMANCORP.COM**

**To:** Sherry Weesner, P.E.  
**From:** Monisha Khurana  
**Date:** April 1, 2020  
**Re:** General Planning Support W.A. #3 (MRA109) – April 2020

Task	Previous % Complete	Current % Complete
<b>1 – General Planning Support</b>	Hourly	Hourly
Comment:		
<ul style="list-style-type: none"> <li>• Coordinate documents and discuss TWDB application grant.</li> <li>• Initial internal review, research, and discussion on FIF program.</li> <li>• Develop memorandum for MHRA staff use re: funding opportunities.</li> <li>• Participate in FIF webinar and debrief MHRA staff.</li> </ul>		

Rate Category	Hours	2020 Rate	Invoice Amount
Admin I		\$88	
Associate II		\$102	
Engineer I		\$141	
VP Engineer		\$204	
Senior Associate I		\$120	
Senior Associate II		\$131	
Senior Associate III	4.25	\$146	\$620.50
Admin Executive		\$157	
Senior Vice President		\$190	
VP/Executive I		\$178	
VP/Executive II		\$201	
VP/Executive III	5.15	\$232	\$1,194.80
<b>AMOUNT</b>			<b>\$1,815.30</b>
<b>NOT TO EXCEED TOTAL</b>			\$15,000.00
<b>PREVIOUS AMOUNT BILLED</b>			\$0
<b>REMAINING BALANCE</b>			\$13,184.70



## BILLING MEMO

**TO:** Sherry Weesner

**FROM:** Kristen Hennings

**DATE:** May 4 2020

**RE:** Jones|Carter Invoice – For Services from March 28, 2020 to April 24, 2020

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### Tasks Completed for Current Invoicing Period:

- Work Authorization 1 – General Authorization
  - Coordination with Projects Committee.
  - Assistance with Capital Projects Plan.
  - Preparation for and attendance of Board Meeting.
- Work Authorization 2 – Houston Avenue/White Oak Drive Intersection
  - No action.
- Work Authorization 3 – Front End Documents
  - No action.
- Work Authorization 4/5 – Shepherd Drive & Durham Drive
  - No action.
- Work Authorization 6 – Little Thicket Park
  - Monitored construction activities of contractor.
  - Conducted progress meeting with the Contractor on 4/7/2020 and final walk through on 4/23/2020.
- Work Authorization 7 – Heights Blvd. Pedestrian & Bicycle Safety – Preliminary Engineering
  - Preparation of 90% plans for HPW review.
  - Survey and incorporation of improvements at White Oak Drive and MKT.
- Work Authorization 8 – Reconstruct Bridges Over White Oak (Part of North Canal Project)
  - No action.
- T-0523A Work Authorization No. 1 – Shepherd Durham Grant Coordination
  - No action.
- T-0523A Work Authorization No. 2 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Preliminary Engineering Report
  - Completed preparation of exhibits of existing and proposed features for Design Concept Report (DCR).
  - Presentation of DCR findings to HPW and Board.

Billing Memo: May 4, 2020

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- Continued environmental site assessment.
  - Prepared Landscape concepts.
  - Updated survey.
- T-0528 Work Authorization No. 1 – West Dallas Restriping Project – Final Design
  - Began topographic survey
- T-0530 Work Authorization No. 1 – White Oak Bayou Trail to Memorial Park Connection – Final Design
  - Began topographic survey

TASK	Original Budget	Additional Authorization	Total Authorization	Previously Invoiced	Current Invoice	Remaining Budget	Current MWDBE Participation
<b>Work Authorization No. 1</b> General	\$ 51,598.00	\$ 190,380.00	\$ 241,978.00	\$ 232,340.60	\$ 2,922.50	\$ 6,714.90	1.65%
<b>Work Authorization No. 2</b> Houston Ave/White Oak Dr Intersection (T-0520)	\$ 30,000.00	\$ 531,580.00	\$ 531,580.00	\$ 521,444.11	\$ -	\$ 10,135.89	9.94%
Basic Services	\$ -	\$ 349,519.40	\$ 349,519.40	\$ 346,390.02	\$ -	\$ 3,129.38	
Additional Services	\$ -	\$ 131,782.60	\$ 131,782.60	\$ 131,771.41	\$ -	\$ 11.19	
Reimbursable Expenses	\$ -	\$ 50,278.00	\$ 50,277.64	\$ 43,282.68	\$ -	\$ 6,994.96	
<b>Work Authorization No. 3</b> Front End Specifications (T-0518)	\$ 5,380.00	\$ -	\$ 5,380.00	\$ 5,380.00	\$ -	\$ -	0.00%
<b>Work Authorization No. 4</b> Shepherd Drive PER (T-0523A)	\$ 961,000.00	\$ (683,372.66)	\$ 277,627.34	\$ 277,627.34	\$ -	\$ -	33.78%
Basic Services	\$ 515,000.00	\$ (338,234.75)	\$ 176,765.25	\$ 176,765.25	\$ -	\$ -	
Additional Services	\$ 436,000.00	\$ (338,381.02)	\$ 97,618.98	\$ 97,618.98	\$ -	\$ -	
Reimbursable Expenses	\$ 10,000.00	\$ (6,756.89)	\$ 3,243.11	\$ 3,243.11	\$ -	\$ -	
<b>Work Authorization No. 5</b> Durham Drive Grant App. (T-0523B)	\$ 15,000.00	\$ 183,420.69	\$ 198,420.69	\$ 198,420.69	\$ -	\$ -	46.71%
Basic Services	\$ 15,000.00	\$ 83,149.00	\$ 98,149.00	\$ 98,149.00	\$ -	\$ -	
Additional Services	\$ -	\$ 100,093.05	\$ 100,093.05	\$ 100,093.05	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ 178.64	\$ 178.64	\$ 178.64	\$ -	\$ -	
<b>Work Authorization No. 6</b> Little Thicket Park (T-0521)	\$ 70,899.00	\$ -	\$ 70,899.00	\$ 66,894.48	\$ -	\$ 4,004.52	53.31%
Basic Services	\$ 21,575.00	\$ -	\$ 21,575.00	\$ 17,691.04	\$ -	\$ 3,883.96	
Additional Services	\$ 48,824.00	\$ -	\$ 48,824.00	\$ 48,820.76	\$ -	\$ 3.24	
Reimbursable Expenses	\$ 500.00	\$ -	\$ 500.00	\$ 382.68	\$ -	\$ 117.32	
<b>Work Authorization No. 6</b> Little Thicket Park - Final Design (T-0521)			\$ 168,976.00	\$ 120,415.11	\$ 24,504.30	\$ 24,056.59	0.00%
Basic Services		\$ 21,630.00	\$ 75,160.00	\$ 66,467.50		\$ 8,692.50	
Additional Services		\$ 78,720.00	\$ 78,720.00	\$ 51,723.13	\$ 14,465.00	\$ 12,531.87	
Reimbursable Expenses		\$ 8,856.00	\$ 15,096.00	\$ 2,224.48	\$ 10,039.30	\$ 2,832.22	
<b>Work Authorization No. 7 -</b> Heights Blvd. Pedestrian & Bicycle Safety - Preliminary Engineering (T-0527)	\$ 10,000.00	\$ 234,000.00	\$ 244,000.00	\$ 123,603.60	\$ 3,890.00	\$ 116,506.40	22.24%
Basic Services	\$ 10,000.00	\$ 116,400.00	\$ 126,400.00	\$ 69,317.25	\$ 3,890.00	\$ 53,192.75	
Additional Services		\$ 101,620.00	\$ 101,620.00	\$ 54,273.15		\$ 47,346.85	
Reimbursable Expenses		\$ 15,980.00	\$ 15,980.00	\$ 13.20	\$ -	\$ 15,966.80	
<b>T-0523A Work Authorization No. 1 - Grant Support</b> General	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 4,855.95		\$ 15,144.05	0.00%
<b>T-0523A Work Authorization No. 2 - Preliminary Engineering</b>	\$ 1,028,100.00	\$ -	\$ 1,028,100.00	\$ 380,980.95	\$ 188,015.18	\$ 459,103.87	12.38%
Basic Services	\$ 404,700.00		\$ 404,700.00	\$ 323,760.00	\$ 60,705.00	\$ 20,235.00	
Additional Services	\$ 618,400.00		\$ 618,400.00	\$ 57,220.95	\$ 127,310.18	\$ 433,868.87	
Reimbursable Expenses	\$ 5,000.00		\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
<b>T-0528 Work Authorization No. 1 - West Dallas Restriping</b>	\$ 79,900.00	\$ -	\$ 79,900.00	\$ -	\$ 3,965.00	\$ 75,935.00	0.00%
Basic Services	\$ 79,360.00	\$ -	\$ 79,360.00	\$ -	\$ 3,965.00	\$ 75,395.00	
Additional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 540.00	\$ -	\$ 540.00	\$ -	\$ -	\$ 540.00	
<b>T-0530 Work Authorization No. 1 - White Oak to Memorial Park Trail Exten.</b>	\$ 90,000.00	\$ -	\$ 90,000.00	\$ -	\$ 1,633.75	\$ 88,366.25	0.00%
Basic Services	\$ 89,438.40		\$ 89,438.40	\$ -	\$ 1,633.75	\$ 87,804.65	
Additional Services	\$ -		\$ -	\$ -		\$ -	
Reimbursable Expenses	\$ 561.60		\$ 561.60	\$ -	\$ -	\$ 561.60	
<b>TOTAL</b>	\$ 2,191,977.00	\$ 456,008.03	\$ 2,786,961.03	\$ 1,931,962.83	\$ 224,930.73	\$ 635,666.22	



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total      \$2,922.50**

April 30, 2020

Project No:              14760-0001-00

Invoice No:              00303309

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

**PLEASE NOTE OUR REMIT INFO**

**REMIT ADDRESS:**

**ACH INFORMATION:**

Jones & Carter, Inc.              BB&T  
P.O. Box 95562              Account #: 1440002564231  
Grapevine, TX 76099-9708      Routing #: 111017694

Please send remittance advice to:  
AccountsReivable@jonescarter.com

**Payment Terms: Due upon Receipt**

Project              14760-0001-00              MHRA WA1

Services include coordination with Projects Committee, assistance with the Capital Projects Plan, and preparation for and attendance of the Board Meeting.

**Professional Services from March 28, 2020 to April 24, 2020**

Task              100              Program Management

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Professional Engineer V	2.00	230.00	460.00	
Professional Engineer IV	5.00	215.00	1,075.00	
Professional Engineer III	7.50	185.00	1,387.50	
Totals	14.50		2,922.50	
<b>Total Labor</b>				<b>2,922.50</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,922.50	232,820.60	235,743.10
Limit			241,978.00
Remaining			6,234.90

**TOTAL THIS INVOICE      \$2,922.50**



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total \$188,015.18**

April 30, 2020

Project No: 14760-0004-02

Invoice No: 00303310

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

## PLEASE NOTE OUR REMIT INFO

### REMIT ADDRESS:

### ACH INFORMATION:

Jones & Carter, Inc. BB&T  
P.O. Box 95562 Account #: 1440002564231  
Grapevine, TX 76099-9708 Routing #: 111017694

Please send remittance advice to:  
AccountsReivable@jonescarter.com

**Payment Terms: Due upon Receipt**

Project 14760-0004-02 T-0523A - Shepherd Durham and Selected Cross Streets Recon Project -  
PER

Services include preliminary engineering, environmental site assessment, conceptual landscaping and surveying.

### Professional Services from March 28, 2020 to April 24, 2020

Task 100 Preliminary Phase Services

Total Fee 404,700.00

Percent Complete 95.00 Total Earned 384,465.00  
Previous Fee Billing 323,760.00  
Current Fee Billing 60,705.00

**Total Fee 60,705.00**

Task 410 Technical Review Committee Meeting

	Hours	Rate	Amount
Designer I	.75	95.00	71.25
Professional Engineer IV	45.25	215.00	9,728.75
Professional Engineer III	21.00	185.00	3,885.00
Totals	67.00		13,685.00

**Total Labor 13,685.00**

### Billing Limits

	Current	Prior	To-Date
Total Billings	13,685.00	0.00	13,685.00
Limit			49,015.90
Remaining			35,330.90

Task 420 Environmental Site Assessment (TGC)

Total Fee 170,100.00

Percent Complete 16.00 Total Earned 27,216.00  
Previous Fee Billing 15,309.00  
Current Fee Billing 11,907.00

**Total Fee 11,907.00**

Task 440 Landscape Architecture - Concept (SWA)

Civil & Landscape Consultant				
4/24/2020	SWA Group, Inc.	Inv 180986	34,020.00	
	<b>Total Consultants</b>			<b>34,020.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	34,020.00	32,218.95	66,238.95
Limit			198,450.00
Remaining			132,211.05

Task	450	Topographic Survey (UEI)
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Surveying Services			
4/6/2020	United Engineers, Inc.		67,698.18
	<b>Total Consultants</b>		<b>67,698.18</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	67,698.18	0.00	67,698.18
Limit			114,191.10
Remaining			46,492.92

<b>TOTAL THIS INVOICE</b>	<b>\$188,015.18</b>
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# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total \$24,504.30**

April 30, 2020

Project No: 14760-0006-01

Invoice No: 00303311

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

## PLEASE NOTE OUR REMIT INFO

### REMIT ADDRESS:

### ACH INFORMATION:

Jones & Carter, Inc. BB&T  
P.O. Box 95562 Account #: 1440002564231  
Grapevine, TX 76099-9708 Routing #: 111017694

Please send remittance advice to:  
AccountsReivable@jonescarter.com

**Payment Terms: Due upon Receipt**

Project 14760-0006-01 WA#6 Little Thicket Park - Final Design

Services include Construction Phase Services including progress meetings with Contractor, review of submittals, and responses to RFIs and a site visit to review progress.

### Professional Services from March 28, 2020 to April 24, 2020

Task	200	Final Design			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	41,652.75	41,652.75
Limit					48,838.91
Remaining					7,186.16
Task	202	Public Meeting			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	11,200.00	11,200.00
Limit					11,200.00
Task	210	USACE Coordination			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	0.00	0.00
Limit					4,730.00
Remaining					4,730.00
Task	220	Expanded Bid Phase			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	5,345.00	5,345.00
Limit					5,345.00
Task	300	Construction Phase			
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Professional Engineer IV			8.00	215.00	1,720.00
Totals			8.00		1,720.00
<b>Total Labor</b>					<b>1,720.00</b>
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			1,720.00	15,778.75	17,498.75
Limit					21,630.00
Remaining					4,131.25
Task	600	Field Project Representation			
Function	01	Field Project Representation - Inspector			

Project	14760-0006-01	WA#6 Little Thicket Park - Final Design	Invoice	00303311
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Billing Limits	Current	Prior	To-Date
Total Billings	0.00	22,430.00	22,430.00
Limit			22,440.00
Remaining			10.00

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Function	02	Field Project Representation - Engineer
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	Hours	Rate	Amount
Construction Manager III	82.75	140.00	11,585.00
Totals	82.75		11,585.00
<b>Total Labor</b>			<b>11,585.00</b>

Billing Limits	Current	Prior	To-Date
Total Billings	11,585.00	5,180.00	16,765.00
Limit			18,480.00
Remaining			1,715.00

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Function	03	Field Project Representation - Construction Mgr.
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	Hours	Rate	Amount
Construction Manager IV	2.00	160.00	320.00
Construction Manager III	6.00	140.00	840.00
Totals	8.00		1,160.00
<b>Total Labor</b>			<b>1,160.00</b>

Billing Limits	Current	Prior	To-Date
Total Billings	1,160.00	5,397.50	6,557.50
Limit			6,600.00
Remaining			42.50

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Task	602	Drone Photography
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Number of Per Each	1.00
Fee Each	345.00
Total Fee	345.00

<b>Total Fee</b>	<b>345.00</b>
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Task	800	Reimbursables
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Geotech/Testing/Lab Consult			
4/15/2020	Tolunay-Wong Engineers, Inc.	Inv 20-3254	549.45
4/15/2020	Tolunay-Wong Engineers, Inc.	Inv 20-3260	4,694.80
4/24/2020	Tolunay-Wong Engineers, Inc.	Inv 20-2202	4,450.05
<b>Total Consultants</b>			<b>9,694.30</b>

Billing Limits	Current	Prior	To-Date
Total Billings	9,694.30	3,852.79	13,547.09
Limit			13,547.09

<b>TOTAL THIS INVOICE</b>	<b><u><u>\$24,504.30</u></u></b>
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# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total \$3,890.00**

April 30, 2020

Project No: 14760-0007-00

Invoice No: 00303313

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

## PLEASE NOTE OUR REMIT INFO

### REMIT ADDRESS:

### ACH INFORMATION:

Jones & Carter, Inc. BB&T  
P.O. Box 95562 Account #: 1440002564231  
Grapevine, TX 76099-9708 Routing #: 111017694

Please send remittance advice to:  
AccountsReivable@jonescarter.com

**Payment Terms: Due upon Receipt**

Project 14760-0007-00 Preliminary Engineering - Heights Blvd Pedestrian & Bicycle Safety Improvements

Services include preparation of 90% plans for review by City of Houston, and coordination of an additional location.

### Professional Services from March 28, 2020 to April 24, 2020

Task 100 Planning Analysis

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	9,997.50	9,997.50
Limit			9,997.50

Task 200 Task A Heights Boulevard Bike Safety

	Hours	Rate	Amount
Design Engineer II	25.50	120.00	3,060.00
Totals	25.50		3,060.00
<b>Total Labor</b>			<b>3,060.00</b>

Billing Limits	Current	Prior	To-Date
Total Billings	3,060.00	37,431.00	40,491.00
Limit			44,345.00
Remaining			3,854.00

Task 220 Task B MKT at Heights Boulevard

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	9,611.25	9,611.25
Limit			46,860.00
Remaining			37,248.75

Task 240 Task C MKT Safety Improvements

	Hours	Rate	Amount
Professional Engineer IV	3.00	215.00	645.00
Totals	3.00		645.00
<b>Total Labor</b>			<b>645.00</b>

Billing Limits	Current	Prior	To-Date
Total Billings	645.00	4,501.25	5,146.25
Limit			25,100.00
Remaining			19,953.75

Task 400 Task A Heights Blvd. Geotechnical Investigation

Project	14760-0007-00	Preliminary Engineering - Heights Blvd P	Invoice	00303313
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	0.00	0.00
Limit				5,559.84
Remaining				5,559.84
Task	420	Task B MKT at Heights Geotechnical Investigation		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	0.00	0.00
Limit				6,453.00
Remaining				6,453.00
Task	440	Task C MKT Safety Geotechnical Investigation		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	0.00	0.00
Limit				6,161.40
Remaining				6,161.40
Task	460	Task B Traffic Signal Warrant Analysis		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	5,117.50	5,117.50
Limit				7,126.25
Remaining				2,008.75
Task	480	Task B Traffic Signal Design		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	0.00	0.00
Limit				17,895.00
Remaining				17,895.00
Task	500	Task A Heights Blvd. Topo Survey		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	27,046.26	27,046.26
Limit				28,188.00
Remaining				1,141.74
Task	520	Task B MKT at Heights Topo Survey		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	8,277.23	8,277.23
Limit				8,829.00
Remaining				551.77
Task	540	Task C MKT Safety Topo Survey		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	17,579.66	17,579.66
Limit				17,658.00
Remaining				78.34
Task	560	Survey at MKT and White Oak		
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Survey Manager		1.00	185.00	185.00
Totals		1.00		185.00
<b>Total Labor</b>				<b>185.00</b>
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		185.00	3,533.75	3,718.75
Limit				3,718.75

Project	14760-0007-00	Preliminary Engineering - Heights Blvd P	Invoice	00303313
Task	800	Reimburable Expenses		
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	508.20	508.20
Limit				16,005.60
Remaining				15,497.40
<b>TOTAL THIS INVOICE</b>				<b>\$3,890.00</b>



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total      \$3,965.00**

April 30, 2020

Project No:              14760-0009-00

Invoice No:              00303314

Sherry Weesner  
Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

**PLEASE NOTE OUR REMIT INFO**

**REMIT ADDRESS:**

**ACH INFORMATION:**

Jones & Carter, Inc.              BB&T  
P.O. Box 95562              Account #: 1440002564231  
Grapevine, TX 76099-9708      Routing #: 111017694

Please send remittance advice to:  
AccountsReivable@jonescarter.com

**Payment Terms: Due upon Receipt**

Project              14760-0009-00              West Dallas Restriping Project

Services include topographic surveying.

**Professional Services from March 28, 2020 to April 24, 2020**

Task              200              Final Design

	Hours	Rate	Amount
Admin II	.50	75.00	37.50
Totals	.50		37.50
<b>Total Labor</b>			<b>37.50</b>

Billing Limits	Current	Prior	To-Date
Total Billings	37.50	0.00	37.50
Limit			58,840.00
Remaining			58,802.50

Task              500              Surveying Services

	Hours	Rate	Amount
3-Person Survey Crew	19.00	205.00	3,895.00
Survey Technician I	.50	65.00	32.50
Totals	19.50		3,927.50
<b>Total Labor</b>			<b>3,927.50</b>

Billing Limits	Current	Prior	To-Date
Total Billings	3,927.50	0.00	3,927.50
Limit			9,080.00
Remaining			5,152.50

**TOTAL THIS INVOICE      \$3,965.00**



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total      \$1,633.75**

April 30, 2020

Project No: 14760-0010-00

Invoice No: 00303315

Sherry Weesner  
Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

**PLEASE NOTE OUR REMIT INFO**

**REMIT ADDRESS:**

**ACH INFORMATION:**

Jones & Carter, Inc.      BB&T  
P.O. Box 95562      Account #: 1440002564231  
Grapevine, TX 76099-9708      Routing #: 111017694

Please send remittance advice to:  
AccountsReivable@jonescarter.com

**Payment Terms: Due upon Receipt**

Project 14760-0010-00 White Oak Bayou Trail to Memorial Park Connection

Services include topographic surveying.

**Professional Services from March 28, 2020 to April 24, 2020**

Task 200 Final Design

	Hours	Rate	Amount
Admin II	.50	75.00	37.50
Totals	.50		37.50
<b>Total Labor</b>			<b>37.50</b>

Billing Limits	Current	Prior	To-Date
Total Billings	37.50	0.00	37.50
Limit			64,460.00
Remaining			64,422.50

Task 500 Surveying Services

	Hours	Rate	Amount
2-Person Survey Crew	8.75	170.00	1,487.50
Survey Manager	.50	185.00	92.50
Survey Technician I	.25	65.00	16.25
Totals	9.50		1,596.25
<b>Total Labor</b>			<b>1,596.25</b>

Billing Limits	Current	Prior	To-Date
Total Billings	1,596.25	0.00	1,596.25
Limit			13,540.00
Remaining			11,943.75

**TOTAL THIS INVOICE      \$1,633.75**



1575 Sawdust Road, Suite 400  
The Woodlands, Texas 77380-3795  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

May 5, 2020

Sherry Weesner  
Memorial Heights Redevelopment Authority  
1980 Post Oak Boulevard  
Suite 1380  
Houston, Texas 77056

Re: Little Thicket Park (T-0521)  
Memorial Heights Redevelopment Authority  
Project Number: 14760-0006-01

Mrs. Weesner:

Enclosed is Progress Payment Request No. 4 from Millis Equipment, LLC for the referenced project. The estimate is in order and we recommend payment in the amount of **\$54,045.58** to Millis Equipment, LLC.

Also enclosed is Construction Progress Report No. 4. This report covers construction activities for the referenced project during the period March 21, 2020 to April 20, 2020.

Please note that 5% of retainage has been released. You may find a copy of Substantial Completion attached.

Sincerely,

Kristen Hennings, PE, CFM, LEED® Green Associate

KJH: mjl

C:\Users\mjl\Box\Site Development Projects\14760-0006-01 Little Thicket\Pay Estimates\PE #1\1476006 Pay Recommendation Letter.docx  
Enclosure

cc: Millis Equipment, LLC  
Mrs. Sherry Weesner – Memorial Height Redevelopment Authority

## APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO OWNER: Memorial Heights Development Authority  
1980 Post Oak Blvd. Ste. 1380  
Houston, TX 77056

PROJECT: Little Thicket Park  
1831 W 23rd Street  
Houston, TX 77008

APPLICATION NO: 4

Distribution to:

APPLICATION DATE: 4/25/2020

☒ OWNER  
☒ ENGINEER  
☒ CONTRACTOR

PERIOD TO: 4/30/2020

FROM CONTRACTOR: Millis Equipment, LLC  
931 Pheasant Valley Dr. Suite 240  
Missouri City, TX 77489

VIA ENGINEER: Jones & Carter, Inc.  
6330 West Loop South Ste 150  
Bellaire, TX 77401

CONTRACT FOR: New Construction

PROJECT NO. T-05021-0001-3

CONTRACT DATE:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

- |  |    |            |
|--|----|------------|
| 1. ORIGINAL CONTRACT SUM   | \$ | 392,654.75 |
| 2. Net Change by Change Orders   | \$ | 0.00       |
| 3. CONTRACT SUM TO DATE (LINE 1 + 2)   | \$ | 392,654.75 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column F on G703)                    | \$ | 357,032.50 |
| 5. RETAINAGE:  |    |            |
| a. 5 % of Completed Work<br>(Column D + E on G703)                           | \$ | 17,851.63  |
| b. 5 % of Stored Material<br>(Column F on G703)                              | \$ |            |
| Total Retainage (Lines 5a + 5b or<br>Total in Column I of G703)              | \$ | 17,851.63  |
| 6. TOTAL EARNED LESS RETAINAGE<br>(Line 4 Less Line 5 Total)                 | \$ | 339,180.88 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT<br>(Line 6 from Prior Certificate) | \$ | 285,135.30 |
| 8. CURRENT PAYMENT DUE   | \$ | 54,045.58  |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE<br>(Line 3 Less Line 6)            | \$ | 53,473.88  |

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Millis Equipment, LLC

By:

Christ Bowden CFO

Date: 5/5/2020

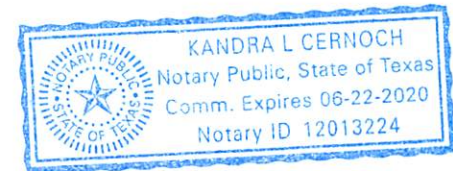
State of: Texas

County of: Fort Bend

Subscribed and sworn to before me on:

Notary Public:

My Commission expires:



## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 54,045.58

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).  
ENGINEER: Jones & Carter, Inc.

By:

Kirsten H...

Date: 5/5/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

## UNIT BILLING

Little Thicket Park

Job # T-05021-0001-3

Application:

4

Period:

4/25/2020

ITEM NO.	DESCRIPTION OF WORK	C				D		E		F		PERCENT	BALANCE TO FINISH	H RETAINAGE
		SCHEDULED				WORK COMPLETED				TOTAL COMPLETED				
		Bid Qty	UNIT	Unit Price	TOTAL	PREVIOUS APPLICATION		THIS PERIOD		QTY	TOTAL			
						QTY	TOTAL	QTY	TOTAL					
	<b>General Items</b>													
1A	Mobilization	1	LS	\$ 73,840.00	\$ 73,840.00	1.00	\$ 73,840.00	0.00	\$ -	1.00	\$ 73,840.00	100%	\$ -	\$ 3,692.00
1B	Traffic Control	1	LS	\$ 1,786.00	\$ 1,786.00	0.00	\$ -	1.00	\$ 1,786.00	1.00	\$ 1,786.00	100%	\$ -	\$ 89.30
1C	Construction Fence	200	LF	\$ 4.00	\$ 800.00	200.00	\$ 800.00	0.00	\$ -	200.00	\$ 800.00	100%	\$ -	\$ 40.00
1D	Wood Fence	200	LF	\$ 47.50	\$ 9,500.00	0.00	\$ -	200.00	\$ 9,500.00	200.00	\$ 9,500.00	100%	\$ -	\$ 475.00
1E	Planting	1	LS	\$ 8,244.00	\$ 8,244.00	0.00	\$ -	1.00	\$ 8,244.00	1.00	\$ 8,244.00	100%	\$ -	\$ 412.20
1F	Protection of Trees	10	EA	\$ 119.00	\$ 1,190.00	3.00	\$ 357.00	2.00	\$ 238.00	5.00	\$ 595.00	50%	\$ 595.00	\$ 29.75
1G	Site Preparation and Restoration	1	LS	\$ 12,320.00	\$ 12,320.00	0.50	\$ 6,160.00	0.50	\$ 6,160.00	1.00	\$ 12,320.00	100%	\$ -	\$ 616.00
1H	Care and Control of Water	1	LS	\$ 5,596.00	\$ 5,596.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%	\$ 5,596.00	\$ -
1I	Stabilized construction access	50	SY	\$ 59.50	\$ 2,975.00	50.00	\$ 2,975.00	0.00	\$ -	50.00	\$ 2,975.00	100%	\$ -	\$ 148.75
1J	Reinforced Filter Fabric Barrier	250	LF	\$ 4.20	\$ 1,050.00	250.00	\$ 1,050.00	0.00	\$ -	250.00	\$ 1,050.00	100%	\$ -	\$ 52.50
1K	Rock Filter Dam	150	LF	\$ 57.25	\$ 8,587.50	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%	\$ 8,587.50	\$ -
	<b>Demolition Items</b>													\$ -
2A	Excavation & Off-Site Disposal	450	CY	\$ 31.75	\$ 14,287.50	0.00	\$ -	450.00	\$ 14,287.50	450.00	\$ 14,287.50	100%	\$ -	\$ 714.38
2B	Clearing & Grubbing	0.2	AC	\$ 19,150.00	\$ 3,830.00	0.20	\$ 3,830.00	0.00	\$ -	0.20	\$ 3,830.00	100%	\$ -	\$ 191.50
	<b>Slope Stabilization Items</b>													\$ -
3A	Imported Fill	25	CY	\$ 46.75	\$ 1,168.75	25.00	\$ 1,168.75	0.00	\$ -	25.00	\$ 1,168.75	100%	\$ -	\$ 58.44
3B	Riprap	200	TN	\$ 117.00	\$ 23,400.00	225.00	\$ 26,325.00	0.00	\$ -	225.00	\$ 26,325.00	113%	\$ (2,925.00)	\$ 1,316.25
3C	9-Inch Gabion Mattress	400	SY	\$ 63.75	\$ 25,500.00	115.00	\$ 7,331.25	0.00	\$ -	115.00	\$ 7,331.25	29%	\$ 18,168.75	\$ 366.56
3D	3-Foot by 8-Foot Gabion Wall	160	CY	\$ 253.00	\$ 40,480.00	160.00	\$ 40,480.00	0.00	\$ -	160.00	\$ 40,480.00	100%	\$ -	\$ 2,024.00
3E	Sheet Piling	3,200	SF	\$ 47.00	\$ 150,400.00	3200.00	\$ 150,400.00	0.00	\$ -	3200.00	\$ 150,400.00	100%	\$ -	\$ 7,520.00
	<b>Extra Work Items</b>													\$ -
4A	Extra Hand Excavation	50	CY	\$ 45.00	\$ 2,250.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%	\$ 2,250.00	\$ -
4B	Extra Machine Excavation	50	CY	\$ 6.50	\$ 325.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%	\$ 325.00	\$ -
4C	Excavation and Obstructions	50	CY	\$ 13.00	\$ 650.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%	\$ 650.00	\$ -
4D	Extra Placement of Backfill Material	50	CY	\$ 42.00	\$ 2,100.00	50.00	\$ 2,100.00	0.00	\$ -	50.00	\$ 2,100.00	100%	\$ -	\$ 105.00
4E	Extra Cement Stabilized Sand	50	CY	\$ 47.50	\$ 2,375.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%	\$ 2,375.00	\$ -
TOTAL					\$ 392,654.75		\$ 316,817.00		\$ 40,215.50		\$ 357,032.50	91%	\$ 35,622.25	\$ 17,851.63



**CERTIFICATE OF SUBSTANTIAL COMPLETION FOR**  
**CONSTRUCTION OF LITTLE THICKET PARK**  
**MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY**

May 5, 2020

OWNER: Memorial Heights Redevelopment Authority  
1980 Post Oak Boulevard  
Suite 1380  
Houston, Texas 77056

CONTRACTOR: Millis Equipment, LLC  
931 Pheasant Valley Dr, #240  
Missouri City, TX 77489

CONTRACT: Construction of Little Thicket Park (T-0521)

Gentlemen:

We have observed the subject project constructed by the **CONTRACTOR** and find it to be substantially complete in accordance with the approved plans and specifications. The project was periodically observed during construction by our field project representative.

We recommend that the Contractor's guarantee period of one (1) year begin **April 23, 2020**.

Sincerely,



Kristen Hennings, PE, CFM, LEED® Green Associate



1575 Sawdust Road, Suite 400, The Woodlands, Texas 77380  
TBPE Registration No. F-439

LITTLE THICKET PARK  
T-05021-0001-3  
MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY

LIST OF PROPOSED  
SUBCONTRACTORS AND SUPPLIERS

Document 00620

LIST OF PROPOSED SUBCONTRACTORS AND SUPPLIERS - PART A<sup>1</sup>  
MWSBE PARTICIPATION PLAN

PROJECT NAME: Little Thicket Park TOTAL CONTRACT AMOUNT: \$392,654.75  
PROJECT NO.: T-05021-0001-3 MWSBE PARTICIPATION AMOUNT: \$ 40,944."  
DATE OF REPORT: 5.4.2020 MWSBE PERCENTAGE: 10.50% §

SUBCONTRACTOR OR SUPPLIER <sup>2</sup> (DESIGNATE AS MINORITY, WOMAN, OR SMALL BUSINESS)	ADDRESS	SCOPE OF WORK <sup>3</sup>	AGREED PRICE
Access Data	3411 Richmond Ave Houston, TX 77046	Supplier	\$40,944!"

- NOTES: 1. RETURN PART A FOR PROJECTS WITH A STATED MWSBE PERCENTAGE GOAL.  
RETURN WITHIN THE SPECIFIED NUMBER OF DAYS AFTER RECEIPT OF NOTICE  
OF INTENT TO AWARD AS REQUIRED IN DOCUMENT 00640 - BIDDER  
REQUIREMENTS FOR MWSBE PROGRAM.
2. FIRMS LISTED IN PART A MUST BE CERTIFIED BY THE CITY OF HOUSTON  
OFFICE OF BUSINESS OPPORTUNITY CONTRACT COMPLIANCE DIVISION.
3. DESCRIBE THE WORK TO BE PERFORMED, SUCH AS PAVING, ELECTRICAL, ETC.

CONTRACTOR SHALL EXECUTE CONTRACTS WITH APPROVED SUBCONTRACTORS AND SUPPLIERS  
WITHIN 30 DAYS AFTER THE DATE OF THE NOTICE TO PROCEED.

SIGNATURE: Valerie Alaniz COMPANY NAME: Millis Equipment, LLC  
NAME: Valerie Alaniz TITLE: Contract Specialist  
(Type or Print)



# AFFIDAVIT OF BILLS PAID

THE STATE OF TEXAS  
COUNTY OF Fort Bend

Christi Bowden, being duly sworn that he/she is CFO of Millis Equipment, LLC, of Fort Bend County, Texas (hereinafter called "Company"); and

That said Company has performed work and/or furnished material for Memorial Heights Development Authority (hereinafter called "Owner"), pursuant to a contract, dated November 4, 2019 (hereinafter called "Contract") for the construction of:

## Little Thicket Park

That all just and lawful invoices against the Company for labor, materials and expendable equipment employed in the performance of the Contract have been paid in full for all portions of the work for which prior payment has heretofore been received; and

That no mechanic's or materialman's liens have been filed upon the property of the Owner or materials incorporated into the Facilities for all portions of the work for which prior payment has heretofore been received.

Millis Equipment, LLC

By: \_\_\_\_\_

Printed Name: Christi Bowden

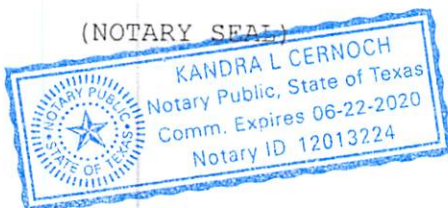
Title: CFO

THE STATE OF TEXAS  
COUNTY OF Fort Bend

Before me, the undersigned authority, on this day personally appeared Christi Bowden, CFO of Millis Equipment, LLC, a Texas Limited Liability Company, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same as the act and deed of such CFO, for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, on this the 5<sup>th</sup> day of may, 2020.

(NOTARY SEAL)



Notary Public in and for the  
State of T E X A S

Printed Name: Kandra L. Cernoch

Commission Expires: 6/22/20

**CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

Project: Little Thicket Park

Job No. 19024

On receipt by the signer of this document of a check from Memorial Heights Development Authority in the sum of \$54,045.58 payable to Millis Equipment, LLC and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Memorial Heights Development Authority located at:

1831 W 23<sup>rd</sup> Street  
Houston, TX 77008

to the following extent: Site work

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Memorial Heights Development Authority as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

DATED on May 5, 2020

Millis Equipment, LLC, a(n) Texas LLC

Signature: \_\_\_\_\_

Print Name: Christi Bowden

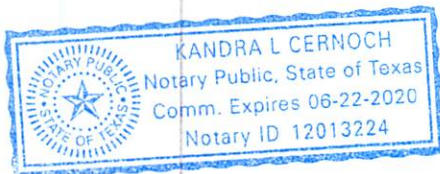
Title: CFO

STATE OF TEXAS

COUNTY OF TEXAS

The foregoing instrument was acknowledged before me this 5th day of May, 2020, by Christi Bowden as CFO of Millis Equipment, LLC, a(n) Texas LLC, for and on behalf thereof.

(NOTARIAL SEAL)



Signature of Notary Public - State of Texas

Kandra L. Cernoch  
Print, type, or stamp commissioned name of Notary

**SMW Principle Solutions, Inc.**  
P.O. Box130627 - 1900 West Gray  
Houston, TX 77219  
sherry@SMWPrincipleSolutions.com

# INVOICE

**BILL TO**  
Memorial Heights  
Redevelopment Authority  
C/O Melissa Morton  
1125 Cypress Station Dr Bldg.  
H-4  
Houston, TX 77090

**INVOICE #** 1275  
**DATE** 05/03/2020  
**DUE DATE** 06/02/2020  
**TERMS** Net 30

DESCRIPTION	QTY	RATE	AMOUNT
<b>Consulting Agreement</b> April Consulting	1	10,000.00	10,000.00
<b>Mileage Reimbursement</b> April Mileage	1	14.61	14.61

BALANCE DUE **\$10,014.61**

SMW Principle Solutions, Inc.  
PO Box 130627 1900 West Gray Houston, TX 77219

Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			5/3/2020
1125 Cypress Station Dr. Bldg H-4			Thru 4/30/2020
Houston, TX 77090			Monthly Fee \$10,000
Date	Description	Time (Hrs.)	
4/1/2020	MKT Bridge Discussion w/ HPB, Discussion with Director Lents, FHWA MTG, Discussion with Jim - Letter for Eco Dev, Schedule HGAC Letter discussion	3.00	
4/2/2020	Project Meeting, Consultant request, Goodman work authorization, Information to Goodman, Discussion Grant Opportunities, Discussion with Attorney, North Canal follow up with Megan	3.50	
4/3/2020	Update CIP, Discussion with Director Lents and Attorney, Follow up meeting Preparation, TXDOT AFA, Hanover discussion, Finance Committee Follow up	3.75	
4/4/2020	Records and email follow up	2.00	
4/5/2020	CIP update	2.00	
4/6/2020	Call with Attorney Shepherd and Durham, Electronic Payment follow up, Follow up Auditor, Agenda Follow up, Tirz 5 Website review, Info North Canal to Goodman	2.00	
4/7/2020	Jones and Carter discussion, Discussion with Director Brown	1.25	
4/8/2020	Stimulus memo, follow up with Anne Olson, Follow up ACH, FHWA Scheduling, HGAC call with CM, Shepherd/Durham follow up with Director Lents and Attorney, Discussion potential conflicts Shepherd/Durham, Agenda, Prep for Finance Committee, Call with J&C, call with Goodman, Call with Masterson, follow up Yale Street left turn, Little Thicket Issues, Follow up with Commissioner Ellis office, Finance Cmmt. Schedule, Budget follow up Masterson, Procurement Policy Follow up	6.00	
4/9/2020	Call with Goodman, Call with COH, Call with Chris Haine, Follow up with HHA, Follow up HGAC-Proecss, DCR Process	3.50	

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4/10/2020	Finance Committee, Stimulus Memo, Green Corridors, Scenic District, Walkable Places, Follow up HGAC/CM Robinson, Banking Forms to Bookkeeper, Bond Authorization Follow up	2.50	
4/12/2020	Follow up Development Agreement Quarterly Report, Follow up HGAC Request, Follow up Debt Authorization	1.00	
4/13/2020	Follow up Business Cards, Follow up stimulus memo, follow up procurement procedure FHWA, SAM Registration Follow up, CIP update, Follow up DCR meeting, HGAC follow up	3.50	
4/14/2020	MHRA Update J&C, Discussion with Attorney, Discussion with Goodman and Director Lents, Discussion with Goodman, HAWO maintenance follow up, Project committee scheduling, HGAC follow up, Stimulus memo Follow up	3.50	
4/15/2020	Board meeting practice, quarterly investment report, work authorization follow up, HGA support info., stimulus letter follow up, FHWA follow up, Agenda follow up, review minutes	3.75	
4/16/2020	Project committee discussion, Discussion Director Stein, BUILD Coordination meeting, Follow up BUILD support, Hanover report, Resolution for Board Meeting, Follow up with Anne Olson, Procurement Policy Follow up	3.00	
4/17/2020	Update Director Lents, Shepherd/Durham follow up, Agenda, Budget Update, Board Book, DCR Presentation	2.50	
4/20/2020	Follow up HGAC, Website update/email issues, unpaid bills follow up, add comment Link Website, Little Thicket Public Meeting follow up, email passwords, follow up DCR, Financial process, Addition to distribution list, walk through Little Thicket scheduling	4.25	
4/21/2020	J&C Update, agenda review with Director Pierre, Follow up HGAC, Grant Opportunity follow up Anne Olson, DCR Preperation, Follow up Rebecca Reyna, Board Books, Financial Process Follow up, Board Attendance Follow	2.75	
4/22/2020	Test meeting, Director Brown Agenda Prep, DCR Meeting, Invoice Process Discussion , Meeting Prep, Discussion Director Lents	4.25	
4/23/2020	Board meeting, Little Thicket Inspection, Check Signatures, Discussion w/ Jeff Taebel, Follow up Questions COH, AFA follow up, Follow up with constituent, Follow up with Anne Olson, Follow up on Shepherd Durham	4.25	
4/24/2020	Follow up Shepherd/Durham, follow up with Constituent, Follow up on Meeting request with COH, Subcontractor Follow up, interlocal Follow up TXDOT, Shepherd Durham Follow up with Goodman, Discussion Director Lents	2.25	
4/26/2020	Records and email follow up	1.00	

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4/27/2020	AFA resolution, SAM No., S/D PER Discussion, Follow up Questions with COH, Follow up discussion with METRO, Follow up Little Thicket Conceptual Plan, Follow up Depository Pledge Agreement, Follow up Neighborhood concerns, Follow up City Council Agenda Item	3.25	
4/28/2020	Jones and Carter Update, Briefings with CM Cisneros and CM Kamin, Follow up with Contituent, Follow up Council Agenda Item	2.00	
4/29/2020	SAM no. follow up, City Council Agenda Item, Congressman's Support Letter Follow up, Email Follow up, Improvement Plan development, TXDO Interlocal, Grant Questions	2.50	
4/30/2020	Build Coordination Meeting, S/D Phase 3 Coordination Meeting, S/d Drainage Coordination Meeting, Update and Submit CIP, Follow up Electronic Payment, Follow up Payment to TXDOT	2.50	
Total		75.75	



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PO Box 130627 1900 West Gray Houston, TX 77219

Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			5/3/2020
1125 Cypress Station Dr. Bldg H-4			4/30/2020
Houston, TX 77090			Hourly Fee \$150.00
Date	Description	Time (Hrs.)	
4/1/2020	FHWA MTG, Discussion with Jim - Letter for Eco Dev, Schedule HGAC Letter discussion T-523A	2.00	
4/3/2020	TXDOT AFA T-523A	0.25	
4/6/2020	Call with Attorney Shepherd and Durham T-523A	0.75	
4/8/2020	FHWA Scheduling, HGAC call with CM, Shepherd/Durham follow up with Director Lents and Attorney, Discussion potential conflicts Shepherd/Durham T-523A	2.00	
4/8/2020	Little Thicket Issues T-521	0.25	
4/9/2020	Call with Goodman, Follow up HGAC-Proecss, DCR Process T-523A	1.25	
4/10/2020	Green Corridors, Scenic District, Walkable Places, Follow up HGAC/CM Robinson, Bond Authorization Follow up T-523A	1.50	
4/12/2020	Follow up HGAC Request, Follow up Debt Authorization T-523A	0.50	
4/13/2020	FHWA, SAM Registration Follow up, Follow up DCR meeting, HGAC follow up T-523A	2.00	
4/14/2020	HGAC follow up T-523A	0.50	
4/15/2020	HGAC support infor, FHWA follow up, T-523A	0.50	
4/16/2020	BUILD Coord Meeting, Follow up BUILD T-523A	0.75	
4/17/2020	Shepherd/Durham follow up,DCR Presentation T-523A	1.25	
4/20/2020	Follow up HGAC, follow up DCR T-523A	1.00	
4/20/2020	Little Thicket Public Meeting follow up, walk through Little Thicket scheduling T-521	0.25	
4/21/2020	Follow up HGAC, DCR Preparation, Follow up Rebecca Reyna T-523A	0.75	
4/21/2020	Subcontractor follow up Little Thicket, T- 521	0.25	
4/22/2020	DCR Meeting T-523A	1.50	
4/23/2020	Discussion w/ Jeff Taebel, AFA follow up,Follow up on Shepherd Durham T-523A	1.00	

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4/23/2020	Little Thicket Inspection T-521	1.00	
4/24/2020	Follow up Shepherd/Durham, interlocal Follow up TXDOT, Shepherd Durham Follow up with Goodman T-523A	1.00	
4/24/2020	Subcontractor Follow up Little Thicket T-521	0.25	
4/27/2020	AFA resolution, SAM No., S/D PER Discussion, Follow up discussion with METRO T-523A	1.00	
4/29/2020	SAM no. follow up, Congressman's Support Letter Follow up, TXDO Interlocal, Grant Questions T-523A	0.50	
4/30/2020	Build Coordination Meeting, S/D Phase 3 Coordination Meeting, S/d Drainage Coordination Meeting, Update and Submit CIP, Follow up Electronic Payment, Follow up Payment to TXDOT T-523A	2.50	
	T-521 - Little Thicket 2.0 hours		
	T-523A Shepherd Durham 22.5 hours		
Total		24.50	

These hours are included in the invoice back up.

Reimbursement Rate 2020

0.575

Date	Business Purpose	Start Location	End Location	One Way or Round Trip	Miles- Per Google Map	Reimbursement
4/23/2020	Little Thicket Inspection/Check Signing	422 Peden	1831 W 23rd St./607 GingerLeaf	RT	25.4	
			Total Miles		25.4	
			Total Reimbursement			\$14.61



P.O. BOX 1386, HOUSTON, TEXAS 77251-1386 | 713.802.5000 | WWW.TXDOT.GOV

May 1, 2020

Sherry F. Weesner, P.E.  
President  
Memorial Heights Redevelopment Authority/TIRZ 5  
1980 Post Oak Blvd., Suite 1380  
Houston, TX 77056


RE: Interlocal Agreement  
CSJ 0912-72-607  
Shepherd/Durham Corridor Environmental Review

Dear Ms. Weesner:

The above referenced and attached agreement was fully executed by the Texas Department of Transportation on April 30, 2020. In accordance with Attachment B, Budget, a payment is due to TxDOT. Please remit a check made payable to the Texas Department of Transportation in the amount of \$40,000 to the address above. Should you prefer to make payment via ACH, please refer to the attached instructions. Please reference the project number (CSJ) 0912-72-607 when transmitting payment.

Do not hesitate to contact me at (713) 802-5732 or [julie.dishman@txdot.gov](mailto:julie.dishman@txdot.gov) should you have any questions regarding this matter.

Sincerely,

DocuSigned by:  
  
3983864006B94A7...

Julie Dishman  
Contract Specialist  
Houston District Consultant Contract Administration

Attachment

cc: Mark D. Patterson, P.E.